



## Board of Management Meetings Agreed Reports for Parents

### 6<sup>th</sup> June 2024

#### Ongoing/Upcoming events

School reports: Currently reviewing – Going home the week of the 17<sup>th</sup>.

2nd Class re-organising – similar to previous years. Common practice across most primary schools.

Class teachers for next year: Share with parents once contracts are signed and submitted - email this information in the first/second week of July. Back to school info pack will be emailed Tuesday 27<sup>th</sup> – we re-open Thursday 29<sup>th</sup> for pupils.

Junior Infant Day went very well.

#### Current/Upcoming school events:

Well-being week this week: We had a circus performer/teacher yesterday which all classes participated in.

Well-being walk organised around school grounds

Surprise fire drill with obstacles today – went very well. 4.30 complete evac.

Colour run/picnic next week on 14<sup>th</sup> followed by Active week the week after with the 6<sup>th</sup> Class pupils v teachers match on the Friday .

1st/2<sup>nd</sup> School Tour this Monday 10<sup>th</sup> – Pine Forest.

3<sup>rd</sup>/4<sup>th</sup> School Tour Thursday 27<sup>th</sup> – Causey farm

6<sup>th</sup> mini-company earnings are heading to Jump Zone on Thursday 20<sup>th</sup>.

Graduation on 25<sup>th</sup> and Ice-cream party on the 26<sup>th</sup>.

Very strong ISLT this year, as well as a PST who looked after 14 NQTs. We were extremely lucky to have a strong, committed team.

Huge thank you to the Parent Association led by Laura Spencer. Their help, support and fundraising across the year has been second to none.

### **Policies Reviewed/Ratified**

Attendance Strategy, Child Safeguarding Strategy due Oct.

### **PTP upcoming events**

Colour Run/Teddy Bear Picnic 14<sup>th</sup> June

Pop-up Shop 20<sup>th</sup> June

Ice-cream party – 26<sup>th</sup> June

Also involved with 6<sup>th</sup> Graduation – 25<sup>th</sup> June

### **12<sup>th</sup> March 2024**

Assistant Principal 1 application process completed. Kate Waters appointed.

### **PTP upcoming events**

Féile this Friday – uptake of tickets steady so far. Request for parent volunteers sent out yesterday. Number of staff also volunteering.

Provisional date for bake sale – 26<sup>th</sup> April

Pop-up shop towards end of year

### **Ongoing/Upcoming events**

Ethos: Seachtain na Gaeilge activities last week and this week – Magic show, interviewing a gaelgeoir, GAA, hurling, Ceolchoirm, Irish/Set Dancing, Class table quizzes. Irish myths and legends gallery

ETB week: Some children from 3<sup>rd</sup> to 6<sup>th</sup> are taking place in a quiz in Head Office tomorrow

Another local table quiz next week for 6<sup>th</sup> Classes

ISLT meeting tomorrow to finalises dates for:

Standardised tests

Report writing

Junior Infant Visit Day

Ipad information booklet and shop opening

Summer Showcase

School Tours

Wellbeing week

Active week

Graduation

Colour Run/Teddy Bears Picnic

Pupil/teacher football match

**Hot Meals** – Given date of 8<sup>th</sup> April – unlikely due to facilities not installed. Parents will download app and pick meals for their child.

### **Staff training/CPD**

Óide PLC training – Monday (last session)

Óide training on new Maths Curriculum in January

SNAs – completed First Aid training course and a mindfulness and building resilience course

Eight Staff members currently engaged with an ISL course

Ongoing seminars/symposiums relating to Ethos

Re Anti-Bullying policy. The new anti-bullying guidelines indicated by Department have not as yet been forwarded to schools. Training unlikely to occur on new guidelines until 24/25 school year.

## **23rd January 2024**

New Board and Members – John Donohoe (Community Nominee), Stacey McAuley (Patron Nominee)

New Assistant Principal 1 Post in school – request to initiate review and ratification of needs/priorities list

Parent Association events Term 1: Winter Raffle (as part of Winter Show); School Calendars; Winter Woolly Jumper/Movie Day.

Note for Board of Principal's appreciation for the hard work of our postholders in terms of their POR duties since return from leave. Prior to leave, a much smaller ISLT, so to see various responsibilities (previously shared amongst a smaller cohort) now upheld by a strong ISLT has been wonderful.

### **Ethos**

RP videos for parents – short snippets of RP – one a week for 10 weeks. These will be going out shortly.

### **Parent Association upcoming events**

Pop-up shop – Friday 26<sup>th</sup>

Crazy Hair/non-Uniform Day – 2<sup>nd</sup> February

Féile – 15<sup>th</sup> March

### **Ongoing/Upcoming events**

- Upcoming newsletter next week to recap on events of Term 1
- Parent/teacher meetings next week
- Monthly assemblies – started in term 1 (Gaelgeoir, love and respect, attendance, performance, RP twinkle)
- Swimming has started – 3<sup>rd</sup> Class for 8 weeks then 4<sup>th</sup> class
- Green Schools event today – 5<sup>th</sup> and 6<sup>th</sup> Class rep attended workshop on water conservation – the theme for our next flag
- PJ day as part of Amber Flag initiative – 14<sup>th</sup> Feb – Wellbeing Committee
- Friendship week incl. RP walk w/c 5<sup>th</sup> Feb
- Active Schools Flag activities incl. website updates
- Staff in-service half day Monday 11<sup>th</sup> March PLC – (11.20/11.30)

- School meals – early days in terms of organisation - student council to taste meals, Glanmore to supply foods (DDLETB contract), sent in application to Department, small room in CSE will be fitted with ovens, hot meals, due to run after Easter for our school.

Anti-Bullying Policy reviewed in line with Departmental anti-bullying procedures documentation.

## **22<sup>nd</sup> September 2023**

### **Posts of Responsibility**

We have a full In-school Leadership Team this year. Some teachers are acting in post holder positions due to career breaks.

Laura D – AP1, Acting DP: SENCo; Kate – APII – Acting AP1; Emma – Acting APII; Evelyn – Acting APII; Sarah C – Acting AP II; Ashley – Acting APII.

### **Ethos**

CPD for GMGY (patron's programme) and Restorative Practice are ongoing this month for all and additional for new staff, both in-house and externally.

### **Additional Staff CPD**

- Mentoring meetings for all new staff.
- Start of year induction.
- Ongoing IT support.
- Child Protection courses

### **Curricular Planning**

A great deal of background work has gone into setting up the school teams who lead out various events across the school year and review curricular plans. Each team is supported by a member of the ISLT, especially important this year given our new staff members.

### **Upcoming events**

- Opening ceremony (13<sup>th</sup> October)
- Themed weeks
- Pupil photos 23<sup>rd</sup>/24<sup>th</sup> October
- JI vaccinations 18<sup>th</sup> October
- Soccer with John has started back on Thursdays as part of PE curriculum

### **Policies Reviewed**

Child Protection Procedures and Risk Assessment

### **New Board of Management 2023-2027**

A new Board (2023-27) will be convened. The changeover occurs on 1<sup>st</sup> December 2023.

## **20<sup>th</sup> September 2022**

### **Enrolment**

Pupil enrolment currently stands at 342 pupils.

### **Staffing**

Our new teaching staff members are M. Ashley, M. Ciara, M. Saoirse, M. Ellen, M. Chris and M. Sarah C.

SNA appeal – We have been granted 5.83 mainstream SNAs for the 2022/23 school year, up from 4.66.

Our new SNA staff are C. Katrina, C. Kate, C. Karen & C. Leonie

### **Arrivals and Collections**

Running relatively smoothly. Number of complaints re parking outside set down areas and of families with pupils in 2<sup>nd</sup>-6<sup>th</sup> only driving onto campus. M. Claire has sent out a hard copy of the traffic plan to each family and spoken to parents noted not adhering to the plan individually. A request has also been sent out in this hard copy letter for families to ensure their email details submitted to the school are correct (to ensure information is being received. This is corroborated with read receipts).

### **Ethos**

CPD for GMGY (patron's programme) and Restorative Practice are ongoing this month for all staff, both in-house and externally – organised by M. Kate and M. Sarah McL

### **Additional Staff CPD**

- Technology training/refresher for staff over 4 weeks from 20<sup>th</sup> Sept to 20<sup>th</sup> October – run by M. Laura D

### **Staff Well-being**

- Well-being walks (Wednesdays) available to all staff  
- Staff breakfasts – every second Friday  
(Led out by M. Cora, M. Sarah McL and M. Paul)

### **Curricular Planning**

To date this September, a great deal of background administrative work has gone into setting up the digital programmes or programmes with a digital component for the year:

Accelerated Reader  
MyOn online library  
STAR Reading/Maths Assessments  
Freckle Maths  
Spellings for Me  
Dabledoo Music

Many thanks to M. Laura D, M. Kate, M. Emma & M. Róisín for their efforts in this regard.

### **Upcoming events**

- Opening ceremony (week of 24<sup>th</sup> October)  
- Themed weeks  
- Green Flag raising ceremony (in-house with representative from Green Schools programme), provisional 7<sup>th</sup> Oct. Organised by M. Laura H and M. Siobhán  
- Pupil photos 23<sup>rd</sup>/24<sup>th</sup> October (provisional)

**Policies Reviewed**

Code of Behaviour  
Anti-Bullying  
Acceptable Usage Policy

**21<sup>st</sup> June 2022**

**Staffing**

SNA appeal – Exceptional appeal for additional SNA hours allocation underway for next year.

We have been granted on application an additional teacher post which has allowed for us to split our third Class.

**Class re-arranging:**

As we have two second classes this year and will do going forward, we are going to rearrange these classes going forward in the senior school cycle.

This allows for ensuring a more even mix in terms of academic and social need as the children enter senior cycle. We use the standard template for class re-arranging as per IPPN/DES resources and having checked with other schools in the area, it is the same template that is being used in other schools locally also.

**PTP events**

PTP organised the colour run which occurred on 16<sup>th</sup>/17<sup>th</sup> June for 1<sup>st</sup> to 6<sup>th</sup> Class. The E2 collected will go towards the costs of term 3 events organised.

They have also organised the ‘teddy-bears picnic’ goodies for Junior Infants, Junior CSE and Senior Infants which are taking place this week at teacher discretion.

There will also be an ice-cream van visiting the school next Tuesday 28th.

The second-hand uniform pop-up shop is also happening tomorrow 22<sup>nd</sup> June from 2.15 to 3pm.

**Term 3 Events**

**Digital Schools of Europe Awards**

We had a great day in the school on June 20<sup>th</sup> when we were presented with our Digital Schools of Europe Award, and thank you to those who were able to attend.

In attendance were Frances Fitzgerald MEP, the CEO and Director of Schools from DDLETB, IT representatives from DDLETB and Wriggle, the award adjudicators from DWEC, our PTP and our 6<sup>th</sup> Class parents.

The event was covered by local press.

**Primary Science Awards**

For the 8th year in a row, we have been awarded the Primary Science Award which acknowledges our work in STEM across the school. Many thanks to M. Laura D and the STEM team for coordinating this award.

### **KPMG Children's Book Awards**

We were delighted to be finalists in the KPMG Children's Book Awards this year and for a cohort of our children to attend the awards on 24<sup>th</sup> May. Many thanks to M. Kate for coordinating.

### **Green Flag Award**

The school was awarded its first Green Flag in an online awards ceremony in May. Thanks to M. Laura H, M. Siobhan, C. Sarah and the Green Schools Committee for all their hard work in securing this award for the school. We hope to have a flag raising ceremony in Term 1 next year.

### **Blue Star Programme – 4<sup>th</sup> Class**

The school has been awarded the Blue Star Flag as a result of 4<sup>th</sup> Class participating in the Blue Star Programme this year. Many thanks to M. Emma for organising and running this initiative.

### **INTO Different Families Same Love Competition**

We were delighted to be awarded 2<sup>nd</sup> place in the INTO Different Families Same Love Competition this year. This is the highest placing a CNS school has received to date. Congratulations to M. Ailbhe's 2<sup>nd</sup> class and all other classes who entered. Thanks to M. Kate for highlighting & disseminating information on the competition.

### **Active and Well-being Weeks**

As we wind down the school year, Active week took place last week, and wind-down well-being week this week. The pupils have been engaging in lots of different activities from yoga to dance to meditation to name but a few. Thanks you to the Health & Well-being team for organising.

### **Junior Infant Webinar and Visits**

We held our Junior Infant information webinar on Monday 13<sup>th</sup> June. This webinar also included parents of new enrollees in older classes. The webinar is available to view as a recording and an information booklet was sent to parents following the webinar. Our Junior Infant visits took place on Wednesday 16<sup>th</sup> and Thursday 17<sup>th</sup> June and went very well.

### **School Reports**

All classes will have received their reports by email by Thursday 23<sup>rd</sup> June. As with last year, parents wishing for a hard copy have been asked to let the office know.

### **6<sup>th</sup> Class Graduation**

The 6<sup>th</sup> Class graduation is taking place on Thursday, our first in-school graduation. I want to commend the 6<sup>th</sup> Class pupils and their teachers (M. Aisling & M. Paul) for the planning and preparation that has gone in to this event, and indeed all staff who have supported the organisation of this event.

### **School Tours**

3<sup>rd</sup> to 6<sup>th</sup>: Causey Farm – 18<sup>th</sup> May (Wed)

1<sup>st</sup> and 2<sup>nd</sup>: AstroPark – 20<sup>th</sup> May (Friday)

Junior and Senior Infants – 25<sup>th</sup> May (Wednesday)

### **Mini-Companies - 5<sup>th</sup> and 6<sup>th</sup> Class**

The classes did excellent work in planning for and creating their products for their mini-companies day and it was a wonderfully exciting day for all our pupils. Thank you to M. Laura H & M. Aisling for organising. The monies raised have gone towards a day out in Tayto Park.

## **4<sup>th</sup> May 2022**

### **Covid-19 response plan and updates**

Since our last meeting, we continued to be notified of Covid-19 cases within our school community, approx. 1 per week. We continue to send texts to the class in inform parents to be extra vigilant. Just three of our educational staff have avoided Covid to date, with the majority having contacted since the Winter break.

### **PTP**

Raffle raised E965

### **Noted Events in Term 3:**

Music class to finish in next two weeks

Swimming – to continue for 3<sup>rd</sup> Class

School Tours:

3<sup>rd</sup> to 6<sup>th</sup>: Causey Farm – 18<sup>th</sup> May (Wed)

1<sup>st</sup> and 2<sup>nd</sup>: AstroPark – 20<sup>th</sup> May (Friday)

Junior and Senior Infants – 25<sup>th</sup> May (Wednesday)

Active Week in June

Standardised testing

School Reports

Provisional 6<sup>th</sup> Class graduation date Thursday 23<sup>rd</sup> June

JI info evening provisional online date Monday 13<sup>th</sup> June – School visit 15<sup>th</sup> and 16<sup>th</sup> June. 1.25-1.50.

PTP Uniform day – 22<sup>nd</sup> June

### **Other Events**

Submitted an application for the EU Digital Schools of Distinction. We were awarded the Digital Schools of Europe Award. We are currently arranging a presentation day. Frances Fitzgerald MEP has kindly agreed to present the award on May 20<sup>th</sup>.

KPMG Children's book awards – School were involved in the Junior Jury Awards whereby pupils reviewed books provided by KPMG. KPMG video team came to the school to video the pupil's reviewing the books they had read, and this footage will be shown at the Awards Ceremony on 24<sup>th</sup> May. We are hoping that the children who did the video review can attend. This initiative was organised by M. Kate

**Policies reviewed**

Child Risk Assessment & Child Safeguarding Statement

**1<sup>st</sup> February 2022**

**PTP**

Calendar: Raised E1300

Shoe-box appeal: Student Council in collaboration with PTP and M. Kate collected 96 shoeboxes. PTP organised for them to be distributed to the chosen charities.

**Noted Events Coming Up in Term 3**

Music class continue

Swimming – Letter to go out this week

3 x 4 week sessions for 3<sup>rd</sup>-5<sup>th</sup>

5<sup>th</sup> - 1<sup>st</sup> March

4<sup>th</sup> – 29<sup>th</sup> March

3<sup>rd</sup> – 10<sup>th</sup> May

E30 for 4 weeks – grant of E750

Letter/consent form to be sent home this week

**Ethos**

Restorative Practice walk coming up before mid-term organised by the RP team (Kate, Sarah, Sarah A, Cora, Ailbhe, Siobhan, Evelyn, Laura H). This walk will engage pupils in RP activities in an enjoyable and pragmatic way. This RP walk will allow the pupils to apply RP to everyday life where they will engage in fun activities at each station on the walk.

**Other Events**

Submitted an application for the EU Digital Schools of Distinction. M. Claire, M. Laura D (IT Coordinator) and M. Paul met with the adjudicators and presented the school's use of digital technology to enhance teaching and learning experiences. Feedback on the day was very positive, and we are waiting to hear if the school was successful in achieving the distinction.

**23<sup>rd</sup> November 2021**

**Covid-19 response plan and updates**

From next Monday (29/11/21), use of antigen testing in schools protocol. Close contacts in Pod provided with details to avail of antigen tests. If more than two cases in in separate Pods over 7 days – whole class can avail of antigen testing in schools programme.

**PTP**

Pupils and teachers have submitted the pieces and sent over to publisher

Liaising with M. Kate and the Student Council on Shoe Box appeal

**Noted Events in Term 3**

Winter Recital – to go ahead on Dec 9<sup>th</sup> all going well. Link not shared as yet just in case this changes.

**Policies reviewed/ratified**

Health & Wellbeing Team:

PE Plan  
SPHE/RSE Plan  
RSE Plan

Creative Team:

Art Plan  
Music Plan  
Drama Plan

STEM Team:

Maths Plan  
SESE Plan  
Digital/Coding Plan

**Ethos**

Green Schools – Green school committee established. Teacher co-ordinators M. Siobhan and M. Laura H – Pupil led initiatives – Green Schools No litter Lunch tomorrow

Student Council established – teacher coordinator M. Kate. Liaising with PTP on shoe box appeal.

**28<sup>th</sup> September 2021**

**Hedge cutting** along Buirg on Ri fence – Correspondence with council and local councillors to put in a submission on school's behalf. Added to maintenance schedule for October.

**Arrival and Collection**

Both have run relatively smoothly since returning. Parents are good for emailing/ringing the school if they note drivers are engaging in dangerous practices. Sending our regular reminder emails.

**Covid-19 response plan and updates**

We have been fortunate since our return that we have had no contact from the HSE re Covid cases and identification of close contacts. Covid safety and cleaning routines remain in place. There is no longer contract tracing as it relates to schools from Monday October 22nd.

If a pupil/staff member tests positive, they are required to self-isolate as before. However, all others can attend school as normal unless displaying symptoms (as before). Pupils/staff are still required to self-isolate and seek a Covid test if displaying symptoms.

### **PTP**

The PTP are organising the calendar again this year as the term 1 fundraiser. As with last year, each class will design a calendar page to align with the GMGY celebrations and events calendar. Each class allocation has been organised by the GMGY coordinators M. Sarah and M. Kate

The PTP have also organised 'lunch packs' for this term.

### **Noted Events in Term 1**

- Welcoming ceremony (link via email)
- Themed weeks
- Winter Recital

### **Whole-school Policies and SSE**

The teacher teams in the school are currently in the process of drafting/revising the Whole-School Curricular Plans with the Health & Well-being team currently instigating the School self-evaluation process focusing on whole-school wellbeing initiatives.

#### Health & Wellbeing Team:

SSE – Wellbeing  
PE Plan  
SPHE/RSE Plan  
RSE Plan

#### Creative Team:

Art Plan  
Music Plan  
Drama Plan

#### STEM Team:

Maths Plan  
SESE Plan  
Digital/Coding Plan

It is our intention to have these plans ready for ratification for the next Board of Management Meeting

### **Ethos**

GMGY Croke Park hours lined up for Term 2 with voluntary Meet Ups this term. Staff revise/complete Restorative Me training by end of term 1. M. Sarah and M. Kate are currently establishing the Ubuntu Team (which is essentially the well-being team) for this year.

The establishment of a School pupil Council is currently underway with pupils from 3<sup>rd</sup> to 6<sup>th</sup> with campaigns and elections taking place last week and this week.

A Green Committee is also being established as part of our Green Flag initiative.

## **22<sup>nd</sup> June 2021**

### **Parental Engagement**

End-of -year school reports have been emailed to parents this year which has been a success. A small number of parents (less than 5) requested and have received a hard copy of the school reports.

Information on class costs for next year which will remain the same will be forwarded to parents over the first two weeks after school closure to allow for payment in instalments over the summer if families so wish.

### **PTP**

Fundraising raffle in May raised €949

These funds have gone towards:

- Raffle prizes
- Ice-cream van
- Colour run and donation towards teddy-bears picnic
  
- PTP holding a uniform pop-up store on Thursday 24<sup>th</sup> June from 2.15 to 3pm
- Assisted in the 3<sup>rd</sup> to 6<sup>th</sup> Class colour run; organisation of props; manning stations etc
- Liaised with M. Kate to disseminate clothing donations locally which will benefit the school

### **Noted Events in Term 3**

- 6<sup>th</sup> Class graduation
- Junior Infant information evening
- Active week
- Colour run
- Teddy bear picnic
- Ice-cream van
- 5<sup>th</sup>/6<sup>th</sup> Class trip to Griffeen Park
- RSE lessons

### **Upcoming information over the summer**

- Class teachers
- Class costs
- Arrival/dismissal arrangements for next term

### **Policies reviewed/ratified**

Gaeilge Policy

Code of Behaviour

Anti-bullying

### **Ethos**

M. Sarah and M. Kate are taking over the reins in terms of leading out our CPD in GMGY and RP for the next school year.

## **27<sup>th</sup> April 2021**

### **School Reopening**

- Monday 1<sup>st</sup> March for Junior Infants to 2<sup>nd</sup> Class
- Monday 15<sup>th</sup> March for 3<sup>rd</sup> to 6<sup>th</sup> Class

- All parents have completed Parental consent form for their children
- All staff have returned and completed RTW forms
- Focus again on well-being and resilience (in addition to curricular areas) to address anxieties associated with returning to school.

### **Parental Engagement**

All parent/teacher meetings have been completed by phone. Policy continues to be meetings held by phone with arrangement for same made through the office, unless exceptional circumstances where all Covid-19 protocols are followed.

### **Standardised Testing**

Department has directed that standardised testing go ahead for 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup>. These tests will be in no way standardised due to distance learning and varying levels of access to distance learning due to home circumstances.

### **RSE**

Due to school building closure, RSE was not completed last year. We are setting aside two mornings this year to ensure that it is taught in its entirety. This is particularly important for our senior classes to ensure no gaps in learning. We are looking at the third (Thursday) and the fourth (Friday) of June. We will send out a letter to parents indicating the same. Parents have a right to withdraw their children from RSE if they wish but as we cannot send children to other classes, we will request that parents send their children to school after the little break if they do not wish for them to participate.

### **Upcoming Online Events**

Provisional date for the new Junior Infant Information evening is Tuesday 15<sup>th</sup> June at 7.30pm

Provisional date for 6<sup>th</sup> Class graduation is Thursday 17<sup>th</sup> June at 7pm.

Sports day/Active Week will take place in June

### **Policies**

Health and Safety – Administration of medicines - We now have an up-to-date list of all children with medical conditions/allergies and all medicines stored in school. A folder with each child's photo and medical information is stored in the staffroom, admin office, yard duty area and relevant class teachers also have this information to be stored in the class cubbyhole for substitute teachers to access as necessary.

### **Ethos**

GMGY – Community National School CPD continues this term with staff training focusing in on the 'We are a CNS' strand taking place today (27<sup>th</sup>) from 3-4pm.

The Ubuntu team continue to engage with training in Restorative Practice monthly sessions with Michelle Stowe from RPConnect.

We are currently looking at updating our Code of Behaviour to account for our position as a Restorative Practice School. It will be finalised before the year end.

**9<sup>th</sup> February 2021**

**School Reopening**

For CSE on 22<sup>nd</sup> February.

We have a full complement of staff to reopen for the CSE safely

In terms of updates to Covid-19 response plan protocol, additions include:

- Updated RTW form for staff to include questions about travel
- LWR for return/interim: Graham (in the building full time)
- Parents of return children have to sign a declaration that they have adhered to Government guidelines
- Additional ventilation guidelines (opening windows for set periods)
- Provision of medical grade masks to all staff in the CSE (EN14683/Type 2)
- All other provisions stand.

**Continued distance learning for mainstream classes**

- No provisional date as yet from Department with regard to full school reopening
- Seesaw the primary platform for distance learning with social conference call/check-in once a week. Senior class have moved over to Teams as have access via iPad – as always child safeguarding remains at the forefront of video conference calls and all available safety routines have been put in place.
- Teachers/SNAs for junior classes have been in this week preparing a second batch of workpacks for the junior classes who do not have access to the 1:1 devices
- These will be delivered to homes on the Monday after the midterm.
- Parent teacher meetings to be carried out by phone between now and the Friday after midterm.

**Policy Ratification**

- Child safeguarding and risk assessment updated to include Covid-19 response plan and risks and actions associated with live conferencing calling with children.
- Health and Safety Statement - Identification of health and safety risks around the school; Identification of school safety officer and persons responsible for ensuring compliance with health and safety actions as laid out in the statement
- Fire and Fire Drill procedures drawn up for the school. We will undertake a fire drill when all children are back together in Term 3 (with Departmental go-ahead)
- Administration of Medicines policy (updated). Currently contact all parents of pupils with lists allergies/conditions, have an up-to-date list and it is imperative that we maintain this as we go forward.
- SEN policy for the school. Lays out the roles and responsibilities of all personnel. The procedures and routines for providing additional support to children with additional needs.
- Schedule of duties. We have started to delineate out specific responsibilities this year as prescribed by the leadership and management circular and as it applies to staff members who hold sanctioned posts of responsibility which currently in the school is Paul O' Callaghan as Deputy Principal and Jacinta Murphy and Laura Duff as AP2 postholders.

**24<sup>th</sup> November 2020**

**School Reopening**

The school reopening has gone well and the Covid-19 Response Plan and associated procedures are working well overall. One case of Covid-19 associated with the school on the second day of reopening (28<sup>th</sup> August).

Class and teachers identified as close contacts following risk assessment conducted by Public Health Officer and required to restrict movement for period of 14 days.

We have had no cases of pupils contracting Covid-19 reported to the school since, either by the HSE or families.

### **Enrolment**

Enrolment currently stands at 281 pupils.

With our figure of 281, we met the criteria for the third developing post. We currently have 11 mainstream class teachers, 2 special class teachers and five additional support teachers. Following interviews in July, we now have 13 permanent teachers.

Following the SNA appeal initiated last April, the NCSE granted the school one additional full-time SNA in early November for 10 children for whom applications were submitted. This post has been advertised and will be filled in December following interview on 1<sup>st</sup> December.

### **New Admission Policy**

Policy is in place with all details on the website and we have accepted our first round of Junior Infant applications for the 2021/22 school year.

### **School Website**

Work is happening behind the scenes to upgrade the school website. The admin interface is dated and as a result, difficult to navigate. The upgraded interface will make it easier to update and share information. We are working with the Web Centre who do the websites for all CNS schools.

### **PTP**

The PTP in collaboration with the Creative Team, they are working with an external company to produce a school calendar which will be sold across the school in December. They are currently in the final stages of production.

They are to run a clothing/food drive in December for two local charities (adhering to social distancing guidelines).

The previous year's PTP fundraising is to go towards extending the schools PM reader stock, both increasing the number of levels and books at each level.

### **School Activities**

- Welcoming ceremony for Infants
- Update on MDM system for current 3rd Class children and other new children (online webinar)
- Maths Week (STEM team lead)
- Science Week (STEM team lead)
- Winter Show as a live webinar event (Creative team lead)
- Half-term Dress-up/non-uniform Day

- Working on our Green Flag this year (Health & Wellbeing team – M. Alyson)
- Received SFI Discover Science and Maths Award 2019/20 – STEM team
- INSPA Positive Primaries Flag

### **Ethos**

GMGY CPD ongoing across each of the three terms this year. M Sarah is GMGY coordinator. We are currently doing up the entrance foyer to be reflective and celebrative of our school ethos and thanks to the Creative and Health and Wellbeing Teams who have taken the lead on this.

## **18<sup>th</sup> August 2020**

### **Covid-19 School Response Plan**

Covid-19 Response Plan which documents the planning and procedures in the place to the return to school ratified by the Board.

- Induction Training
- Return to work forms
- Lead Worker Representatives
- In-school Signage
- Changes to school layout and class configuration
- H&S Risk Assessment
- Access to school building and school contact log
- Control measures to minimise the risk of the introduction of Covid-19 into the school
- Knowledge of Covid symptoms and respiratory and hand hygiene (Staff, parents and pupils)
- Physical distancing (staff)
- Classroom layout/Staff room layout
- Split yard times
- Sharing of resources
- Uniforms
- Use of PPE
- Curriculum and extra-curricular considerations
- School cleaning
- Procedures for dealing with a suspected case of Covid-19
- SEN considerations
- Staff duties

### **Communication with Parents/Guardians**

Parent Return to School Safely Booklet highlighting the main areas for parental consideration on return to school, and the measures the school has put in place to meet HSE/NPHET and Departmental Guidelines to be disseminated to school community.

- Covid symptoms – keeping pupils at home and procedures to follow
- Traffic Management Plan
- Staggered starting times
- Arrival and collection procedures
- PPE
- Curriculum, wellbeing and homework
- Communicating with the school

- Breaktimes & Playground
- School Uniform
- Physical distancing in classrooms
- School cleaning schedule
- After-School Clubs
- Signage
- iPad usage
- Pupil Supplies
- Hand Sanitising and Hygiene incl respiratory hygiene
- Pupils who have been abroad
- Pupils with symptoms in school
- Returning to school after illness
- Scenarios whereby children should not attend school

## **8<sup>th</sup> June 2020**

### **School Closure**

Schools to remain closed until the start of the academic year 2020/21. No information/guidance as yet with regard to the manner by which the schools are to reopen, e.g., split classes, staggered start/finish times, blended learning, etc.

### **iPad management system**

- Parent meeting was unable to go ahead 2<sup>nd</sup> April due to lockdown.
- Working with the DDLETB and Wriggle, we have organised 2 parent information webinars
- The first for parents whose children's devices are required to be changed over to the new management system is taking place tomorrow (Tuesday 9<sup>th</sup> June) at 7.30 pm.
- The second meeting relating to the purchasing of new iPads for parents of incoming 2<sup>nd</sup> class pupils is to take place on Tuesday 16<sup>th</sup> June at 7.30pm.

### **School Activities**

- The school has been awarded the Amber Flag. It is a primary and secondary level education initiative by Pieta House promotes Positive Mental Health and Wellbeing. Thanks to well-being team for coordinating the activities which led to this success.
- The last two weeks of school are traditional a time for winding down with events and activities such as school tours and Active Weeks where the focus is not on academic activities. The relevant teams are currently finalising planning and preparations for Active Week which will run next week (15<sup>th</sup> to 19<sup>th</sup>) and Well-being Week which will run in the final week of term from 22<sup>nd</sup> to 26<sup>th</sup> June.
- Staff will also be coming into the school in the final two weeks to organise children's work which will be available for parents to collect in the final week of term, the dates are to be finalised. The end of year school reports will also be available for collection with the children's work. Collection will be from the school hall. It will comply with Government Guidelines re social distancing so there will be separate entrance/exits; max number of ppl allowed in the hall at one time, similar to the supermarkets.
- An information evening for new Junior Infants and new enrolments in other classes is to be held on Wednesday 24<sup>th</sup> June at 7.30pm. It is hoped that by holding off until this date, we will have more information regarding the reopening of the school building in late August.

### **Ethos**

M. Kate has continued to attend the online CNS meetings for *Goodness Me, Goodness You* coordinators. The focus for next year across CNS schools will be to further embed the CNS ethos into daily life at school and to ensure that teachers have the confidence and capacity to teach the new GMGY programme.

## **27<sup>th</sup> April 2020**

### **School Closure**

An expression of thanks to all staff for their professionalism in organising for the school closure and preparing work in the difficult circumstances of just a couple of hours notice, and also their continued commitment and strong work ethic while working from home.

Teaching and Learning has moved online in the form of distance learning. In line with patron direction, the platforms being used are ClassDojo for the younger classes and Seesaw for the older classes with weekly emails outlining the learning activities. Feedback to date has been positive.

Note of thanks to M. Laura, our IT coordinator who has attended the DDLETB conference IT meetings for ETB and CNS schools and provided feedback re various platforms

### **Parental Involvement**

Féile which had been due to go ahead on Monday 16<sup>th</sup> March and Book Fair (23<sup>rd</sup> March) has been postponed until the school reopens.

Proceeds from the Winter Show are being put to expanding the PM reader sets held by the school to include earlier levels.

Pop-up Uniform shop held 14<sup>th</sup> February.

Concerns reported re parking in the morning/evenings. Consideration of drop and go system in the morning whereby parents do not accompany children into the school yard rather drop to gates where staff will direct children to their lines. Request that parents with children in classes from 2<sup>nd</sup> to 6<sup>th</sup> (come September) park outside the school gates and that children walk to the gate in the morning, or to the collection point in the evenings.

Note of thanks to the PTP for their ongoing and valued commitment to the school.

### **School Activities**

The school has been working towards the Amber Flag this year. It is a primary and secondary level education initiative by Pieta House promotes Positive Mental Health and Wellbeing. The final school-level initiative this year was to be a fundraising event at the end of March for Pieta House. This has been moved online and a Well-being walk is taking place this Thursday with the option to sponsor via a link. Parents have been asked to share pictures of their walk with the class teacher and the team will put together a video of this to share with the school community.

Note of thanks to M. Michaela, M. Fiona and M. Eoin for their work on the Amber Flag this year.

### **Sport**

M. Eoin and C. Graham have been running Gaelic and soccer practice. The Spar 5 schools' tournament which the school had entered has been postponed.

Note of thanks to M. Eoin and C. Graham for their efforts with regard to the school teams this year.

### **Ethos**

Teachers have all attended CPD training with regard to our patron's programme *Goodness Me, Goodness You* this year. Further training has been postponed for now but will resume either in person or online depending on circumstances moving forward.

### **Draft Admissions Policy**

Examined submissions put forward by staff and parent body. Final draft to DDLETB by 30<sup>th</sup> April.

## **10<sup>th</sup> February 2020**

- New Principal Claire Downes welcomed by the Board
- Child Safeguarding Statement and Risk Assessment ratified
- Claire Downes as DLP and Paul O' Callaghan as DDLP ratified
- IT/Internet Acceptable Usage Policy Ratified