Lucan Community National School

Returning to School - What parents need to know
August 2026

Traffic Management Plan

This traffic management plan is in place to ensure the safety of all our pupils. We as a school community must be particularly vigilant with regard to our youngest pupils and our pupils with additional care needs. The school campus is a very busy place during arrival and collection times and you will be aware that we do not have the capacity to cater for all families parking on campus (see below). Thank you for your ongoing cooperation. **Please forward/pass on this information to your designated 'drop-off/collection' person for your child.**

- Walking/cycling to/from school strongly encouraged.
- Arrangements for locking bicycles in the bike shed – **Morning time** (if pupils need assistance in locking bicycle, parent/guardian enters and exits through **Gate B**. Afternoon time (if pupils need assistance unlocking bicycle, parent/guardian enters and exits through **Gate C** (see maps below). The school cannot accept responsible for bicycles/scooters etc stolen/lost/damaged etc on school property. Note: Bicycles/scooters etc can only be stored in the bike shed. Motorised scooters are not allowed on school premises.

DRIVING TO THE SCHOOL

- **Parents with children in Junior Infants, Senior Infants, First Class, CSE ONLY to drive beyond main gate** (parking on main road or in other nearby parking areas preferable if possible).

- Parents of **Second, Third, Fourth, Fifth and Sixth Class** pupils (with no children in younger classes) driving to school to park outside school campus on main road and walk in through main gate. For the safety of our school community, especially our children, we can only accommodate junior classes. The road is too narrow and set down spaces are limited. Please adhere to this rule – do not drive onto campus – help us prevent accidents.

- For junior parents, **parking strictly in set down areas**. Drop-and-go system in place inside main gates (Junior Infants, Senior Infants, 1st Class, CSE). Parents drop children to assigned gates and leave immediately to allow for next arrivals. Strictly no U-turns on the road inside main gates. Cars facing the roundabout direction must turn at roundabout. No crossing continuous white line on the road to park. Please **Click here** for video.

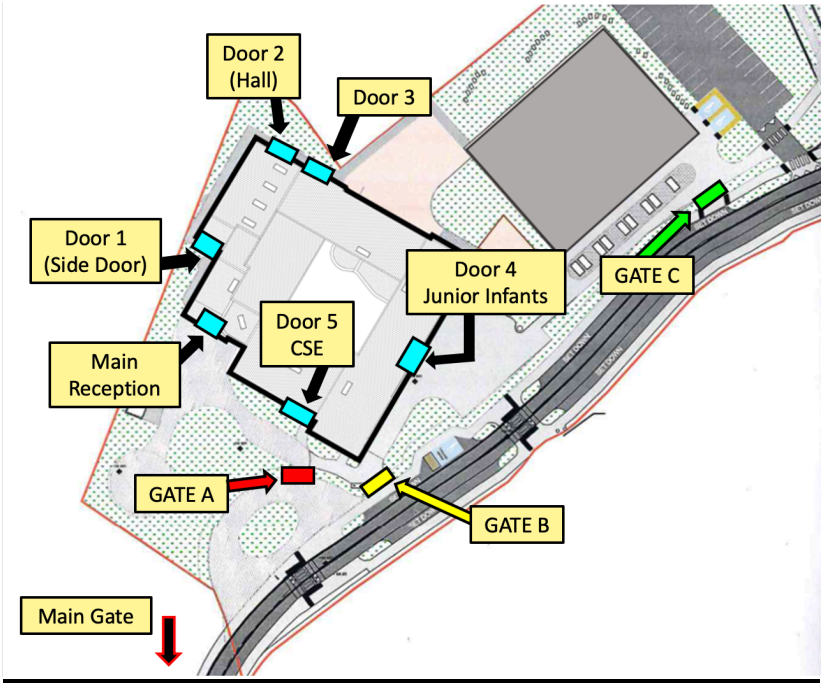
- Pupils (as age appropriate) encouraged to make own way from car/campus entrance gates to assigned school entrance gate.

Starting Times

Pupils may enter into the building from **8.20am to 8.30am** prior to lessons starting. Staff will be on hand at the gates/entrance doors/stairs to guide pupils to their classrooms. Teachers will be in classrooms to supervise arriving pupils from 8.20am. Lessons begin at 8.30am.

Allocated Gates - Pupil Entry – Morning Time

Pupils will be dropped by parent or walk independently to their class allocated gate. Pupils will make their way from their gate into the school and to their classroom assisted by staff. No parents/guardians (Senior Infants to Sixth Class) may proceed beyond gates.



CSE classes (M. Jenny & M. Niamh)

Pupil entry arrangements – Parent and pupil enter through **Gate B** to Door 5 for drop-off.

Junior Infants A (M. Ashley) & Junior Infants B (M. Laura M)

Pupil entry arrangements – Parent and pupil enter through **Gate B** to Door 4 for drop-off.



Senior Infants A (M. Olivia), Senior Infants B (M. Emer); First Class A (M. Sophie C) & First Class B (M. Kate/M. Emily); Second Class A (M. Eleanor) & Second Class B (M. Adam)

Pupil entry arrangements – **Gate C**. Pupils will be directed through yard by staff to Door 3 (see main map above).

Third Class A (M. Tim) & Third Class B (M. Abby); Fourth Class A (M. Alan) & Fourth Class B (M. Zoe); Fifth Class A (M. Paul) & Fifth Class B (M. Sophie M); Sixth Class A (M. Katie) & Sixth Class B (M. Evelyn)

Pupil entry arrangements – Pupils arrive to **Gate A**. Pupils will be directed by staff to Door 1 (see main map).

Pupils who arrive late after 8.30am must enter through Gate A and enter through the main reception door where they will be met by staff, signed in, and brought to their classroom.

Please note:

- Due to limited parking/set down areas parents/guardians are asked not to congregate in groups on the school campus at drop off times. Please leave promptly once your child is dropped off in the morning.
- Please be aware that the same procedures will be in place for rainy/wet days.

Home Time – Collection Times

CSE classes:

Junior Day Collection (1.10pm) & Senior Day Collection (2.10pm).

Junior Infants:

For Junior Infants only: Collection time Thursday 27th August to Friday 4th September: **10.30am**
For Junior Infants only: Collection time Monday 7th September to Friday 11th September: **11.30am**
For Junior Infants only: Normal collection time (from Monday 14th September): **1.10pm**

Senior Infants:

Collection time: **1.10pm** daily

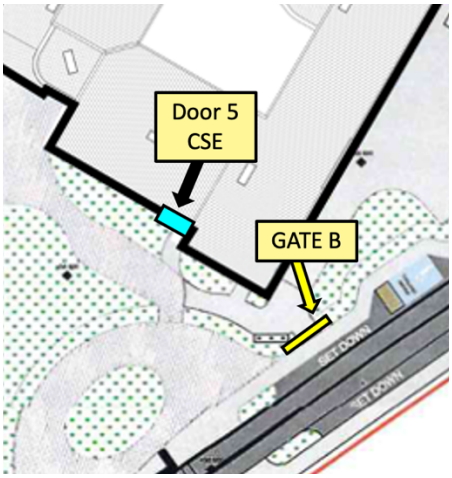
First Class to Sixth Class

Collection time: **2.10pm**

Home Time – Collection Arrangements

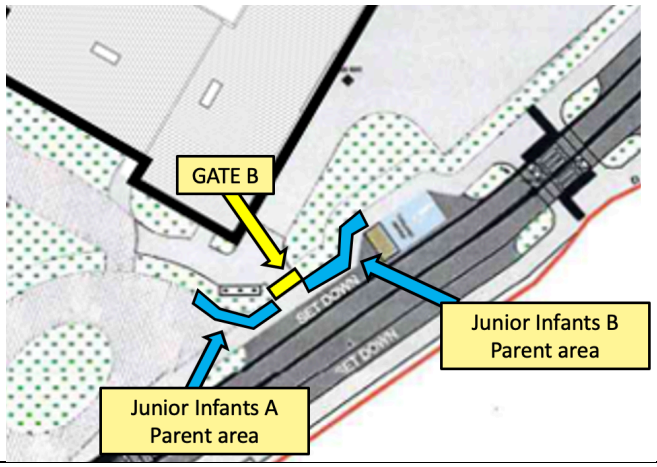
CSE classes (M. Jenny & M. Niamh)

Same arrangements as morning time arrival. Parent enters through Gate B to CSE door for collection.



Junior Infants A (M. Ashley) & Junior Infants B (M. Laura M) **GATE B**

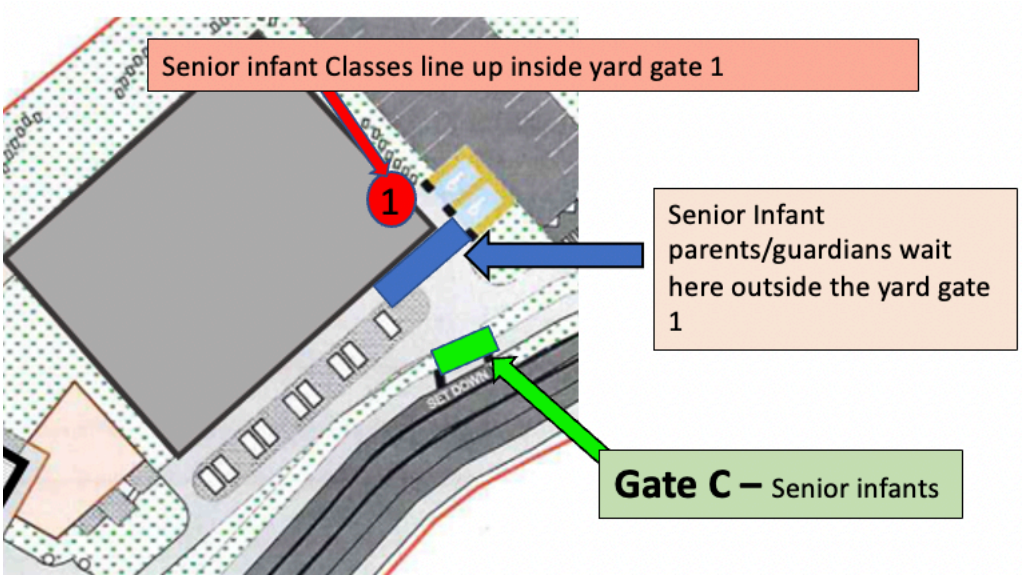
Parents/Guardians line up outside the black railings and classes will line up along the inside. Please do not call out to children or beckon them at home time. It is extremely important that the teacher sees who each pupil is going to for safe handover. Teachers are working as efficiently as they can. We appreciate your patience.



Senior Infants A (M. Olivia), Senior Infants B (M. Emer)

GATE C

Parents/Guardians enter/exit through **Gate C** and wait outside yard gate 1 for pupils to be handed over (see map below).



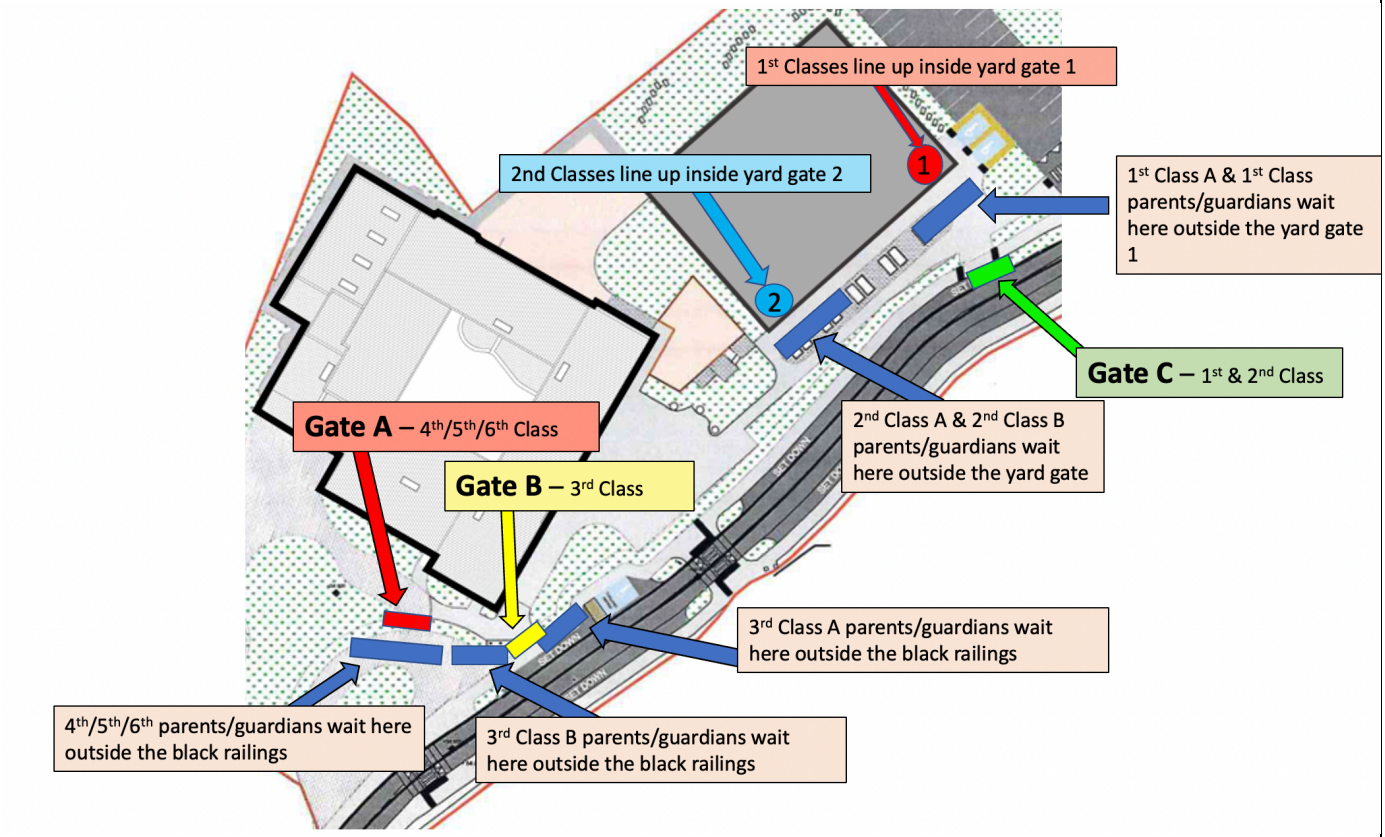
1st Class to 6th Class Collection Arrangements

First Class: Parents/Guardians enter/exit through **Gate C** and wait outside yard gate 1 for pupils to be handed over (see map below).

Second Class: Parents/Guardians enter/exit through **Gate C** and wait outside yard gate 2 for pupils to be handed over (see map below).

Third Class: Parents/Guardians wait outside **Gate B** (see locations on map below) for pupils to be handed over

Fourth, Fifth & Sixth Class: Parents/Guardians wait outside **Gate A** at home time. Pupils will exit through Gate A.



Please Note:

- Please do not call out to children or beckon them at home time. It is extremely important that the teacher sees who each pupil is going to for safe handover. Teachers are working as efficiently as they can. We appreciate your patience.
- Teachers are aware that some parents/guardians will be collecting children from more than one gate. Teachers will wait with pupils at/near designated class gate until all children are collected.
- Given the size of our school now (c. 270 families) we ask that Parents/Guardians do not congregate in groups or stand around chatting at the collection gates at collection times, to allow for teachers to see parents/guardians/designated collection person and for pupils to exit safely.

Additional Information:

A number of important elements which are flagged on an ongoing basis, and which we need to continue to be aware of, and take personal responsibility for:

- No stopping in the middle of the road. Always stop in the designated and marked ‘setdown’ areas. Please make sure there is space for your car – don’t try to ‘squeeze in’ meaning the back end of your car is blocking the road and traffic.



- Please **<u>do not cross the continuous white line in the middle of the road</u>** to stop in the setdown area. Only stop on the side your car is facing. Please turn at the roundabout to use the other side of the road on your way back out.





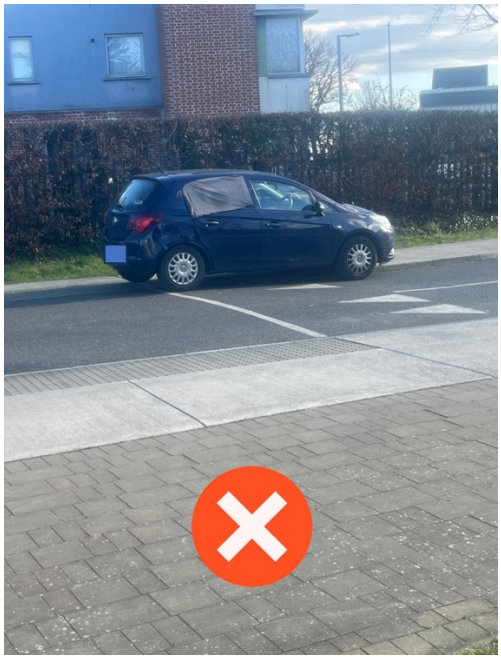


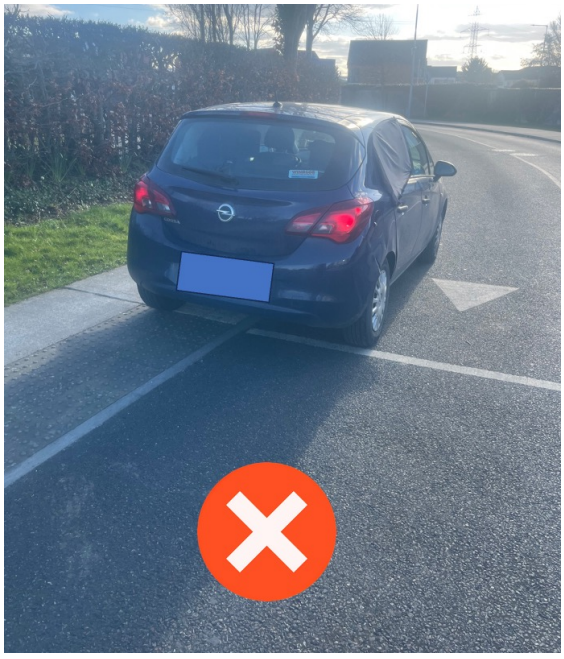
- **<u>At collection time</u>, please do not park around the green area at the main reception gate.** The cars you may see parked here belong to our school cleaners, after-school staff and/or external workers (when staff carpark full).

- Please **<u>DO NOT</u> park on the paths.** Walkers, including families with buggies cannot get by, and this is simply unfair and inconsiderate, and also poses a danger in terms of pupil visibility.

  Please only stop in the setdown areas at collection times.







- The traffic management Plan naturally still applies on wet/rainy days.